
**REGULAR MEETING OF THE SOUTHEAST MACOMB SANITARY DISTRICT
HELD ON WEDNESDAY, NOVEMBER 15, 2023**

Meeting called to order by Chairman Taylor 4:23 p.m.

Board Member Present

Board Members Roll Call: Robert Taylor, John Caron, Micheal Klinefelt.

Also Present:

Kip Walby, Marie Tighe, Tim Tomlinson, Steve Wietecha, Michael Way, Pete Trombley

APPROVAL OF AGENDA

MOTION by Caron, supported by Klinefelt to approve the agenda with addition to add as "c" under New Business: The appointment of Secretary.

AYES: All

MOTION CARRIED

REVIEW AND APPROVAL OF PROPOSED MINUTES

Minutes of the Southeast Macomb Sanitary District Regular Meeting held on Wednesday, October 25, 2023, were reviewed.

MOTION by Caron, supported by Klinefelt to approve the Minutes of the Southeast Macomb Sanitary District Regular Meeting held on Wednesday, October 25, 2023, as presented.

AYES: All

MOTION CARRIED

APPROVAL OF PAYROLL AND BILLS

The payroll and bills were presented to the Board as follows:

PAYROLL: 10/25/23

Matt Adams	\$3,255.54
Brent Avery	\$1,676.74
Paul Everett	\$2,890.75
Blake Jones	\$1,878.00
Frank Pelione	\$2,539.58
Joe Rayner	\$3,012.30
Thomas Riley	\$2,442.16
Dianne Schelosky	\$2,356.81
Luke Smith	\$2,414.65
Marie Tighe	\$1,533.88
Pete Trombley	\$6,267.32
Kip Walby	\$5,496.46

Southeast Macomb Sanitary District Meeting Minutes

November 15, 2023

Page 2 of 5

Chris Zielinski \$2,262.60

BILLS:

General Fund	\$ 421,343.45
Hoffman Pump Station	\$ 298.93
Kerby Road Pump Station	\$ 9,904.86
Rio Vista Pump Station	\$ 8,944.68
Marter Road Pump Station	\$ 0
Milk River Pump Station	\$ 146,989.86
	\$ 587,481.78

MOTION by Caron, supported by Klinefelt to approve the Payroll, General Fund, Hoffman Pump Station, Kerby Road Pump Station, Rio Vista Pump Station, Marter Road Pump Station, Milk River Pump Station, Wayne County invoices including the Building Application for Payment as presented.

AYES: All

MOTION CARRIED

RECEIVE AND FILE FINANCIAL REPORT

The Financial Report was presented.

MOTION by Caron, supported by Klinefelt to receive and file the financial report.

AYES: All

MOTION CARRIED

New Business

Director of Operations

The Operations and Administrator update was provided by Kip Walby.

Property & Casualty Insurance Renewal

Mr. Walby presented the renewal premium for the Property and Casualty Insurance for the SEMSD. Effective January 1, 2024-2025 with the Trident Insurance Company is \$46,145. Last year's costs of \$37,357, an increase of \$8,788. The increase is due to several factors, inflation 3%, and an increase in vehicles from 5 to 6. Property values were increased by 4% and this year's loss exposure was \$24,959 or 66.81%. We made a claim for lost VFD at the Hoffman station due to a power surge. There is no change in coverage from last year. Mr. Walby recommends that SEMSD renew with Trident Insurance Program.

MOTION by Binson, supported by Caron to renew with MML Liability and Property Insurance effective January 1, 2024-2025 for the premium amount of \$16,648.

AYES: All

MOTION CARRIED

Chairman/Treasurer Robert Taylor

Vice-Chairman John Caron

Protecting the Environment

Southeast Macomb Sanitary District Meeting Minutes

November 15, 2023

Page 3 of 5

Jefferson Relief Sewer Update

Kyle Seidel provided an update on the Jefferson Relief Sewer project. The ground topographical survey has been completed. A confined space investigation of the Martin Regulator and potential junction chamber manholes were completed on October 10th. NTH has completed the drilling operations along Jefferson for the geotechnical plan for the sewer. AEW has prepared a GIS map with the existing utilities including two possible options for the alignment. A bi-weekly landscaping meeting has been held with the city representatives to share ideas and discuss specific locations along the project. AEW has compiled historical project plans along the Jefferson Relief project area. Historical plans have been distributed to the design team. AEW has developed a GIS application for tracking contact information of nearby businesses and dwellings. This will be used to assist in notifying the public with project information and updates. Mr. Tomlinson reported Macomb County attorneys has sent a preliminary intergovernmental agreement on how the funds are going to be requested and reimbursed and he is in the process of review.

Appointment of Secretary

MOTION by Caron, supported by Taylor to appoint Michael Klinefelt, Mayor of Eastpointe, Secretary of the SEMSD Board.

AYES: All

MOTION CARRIED

General Updates

Mr. Trombley reported Go-To Environmental started the milestone 3 of the CCTV and cleaning of Jefferson Interceptor from Hoffman to Rio Vista. They started November 6th and every morning the SEMSD staff pump down the Hoffman Pump Station and turn it off for the day, so they are safe. Mr. Walby reported a meeting regarding the GLWA sewer rates. Probably see an increase. The next meeting is in January 2024. Mr. Tomlinson reported the GLWA contract has been fully executed. Mr. Walby showed pictures of the SEMSD office renovations. The pictures show the office area, brick work almost finished, pouring concrete floors today and began working on the pond again.

Attorney Update

None

Public Participation

Residents of St. Clair Shores, Shawn Nicholson, 22419 Rio Vista and Dean Jankowkis, 22612 Rio Vista. The park located at the end of Rio Vista is shared by the homeowners and the SEMSD. Due to land erosion of the sea wall the homeowners are looking to make some renovations of the shoreline and restore the park. They are asking the SEMSD to pay a percentage of the repairs. The board asked the homeowners to put together a proposal with background, quotes, and how you arrived with percentages and submit the director of operations. Mr. Nicholson would like to get started soon while the ground is hard. Mr. Walby explained two meetings in December and try to provide their presentation to him before then.

Southeast Macomb Sanitary District Meeting Minutes

November 15, 2023

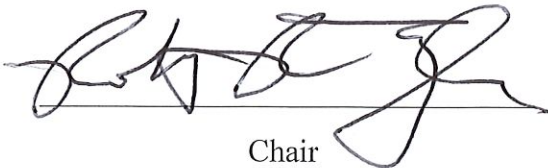
Page 4 of 5

There being no further public participation, Chairman Taylor called for a motion to adjourn.

MOTION by Caron, supported by Klinefelt to adjourn the meeting at 4:55 p.m.

YES: All

MOTION CARRIED



Chair



Secretary

Chairman/Treasurer Robert Taylor

Vice-Chairman John Caron

Protecting the Environment

FINANCIAL REPORT

General Fund – Cash on Hand-11/15/23	\$ 1,888,677.29
Titan Wealth Advisors – 10/31/23	
Unrestricted Fund-Emergency Fund-2726	\$11,105,224.62
General Fund – Accounts Payable	(\$587,481.78)
TOTAL	\$12,406,420.13