

**MILK RIVER INTERCOUNTY DRAIN DRAINAGE DISTRICT
DRAINAGE BOARD MEETING MINUTES
September 28, 2023**

A Milk River Intercounty Drain Drainage Board meeting was held on Thursday, September 28, 2023, at the City of St. Clair Shores City Hall, 27600 Jefferson Avenue, St. Clair Shores, Michigan, 48081.

Members Present

Michael R. Gregg, Chair, Michigan Dept. of Agriculture & Rural Development, State of MI
Elmeka N. Steele, Esq., Wayne County Drain Commissioner, Wayne County
Brian Baker, Chief Deputy, Public Works Office, Macomb County
Bryan Babcock, P.E., Director of Public Works/Water, City of St. Clair Shores
Heather Toutant, Director of Public Works, City of Harper Woods

Others Present

Kyle Seidel, Anderson, Eckstein and Westrick
Kip Walby, Southeast Macomb Sanitary District
Pete Trombley, Southeast Macomb Sanitary District
Dianne Schelosky, Southeast Macomb Sanitary District
Jim Kowalski, City of Grosse Pointe Woods
Jessica Kenyon, Wayne County
Russ Strassburg, Tetra Tech

1) Call to Order

Mr. Gregg called the meeting to order at 10:06 a.m.

2) Approval of Agenda

Ms. Steele, Wayne County, moved to approve the agenda as presented. The motion was supported by Mr. Baker, Macomb County. Motion passed.

3) Approval of the Minutes for:

a. August 24th, 2023, Milk River Intercounty Drain Drainage District Board Meeting

Mr. Baker, Macomb County, moved to approve the minutes for the August 24, 2023, Milk River Intercounty Drain Drainage District Board Meeting. The motion was supported by Mr. Babcock, St. Clair Shores. Motion passed.

4) Reports

a. Operations and Maintenance

Mr. Trombley provided an update on the Operation and Maintenance of the facility, noting the wet weather events at the end of August. There were 143 million gallons of water discharged over 44 hours. There were five distinct individual discharges, occurring within 24 hours and are therefore considered one event by EGLE. All E. Coli numbers were very good and within limits. Six stormwater pumps were running at full capacity. The pumps performed well and there were no flooding or issues noted. The river experienced a rise of approximately three feet and was at the top of the Rosedale Bridge. Overall, three and a half inches

of rain was recorded in 36 hours. It was noted that all three of the RTBs in the system had discharges due to the wet weather events.

Flushing will be taking place, however, there is a very large deposit of sediment remaining in the collection system. To avoid pump overload, this will have to be pumped out by an outside company. They are currently seeking bids for this clean-out; the estimate for this work is around \$15,000.

Pictures of a paddle boat that broke loose during the storm were shown on screen as well as the new pumps being installed at the Kirby Road facility.

Cavanaugh is looking to begin the warranty work on the flushing gates. Dates are being worked out to begin the project.

A motion to receive and file the Operations and Maintenance report was made by Ms. Steele, Wayne County, Ms. Toutant, Harper Woods, supported the motion. Motion passes.

b. Priority 1B and Select Improvements Project

Mr. Strassburg reported that it has been quiet, and Spence has not rescheduled the flushing gate repair yet. They are trying to coordinate dates with Spence for these repairs. They have not yet received the final PCO from Spence. They anticipate the flushing gate work will be scheduled for October or November. This work is estimated to require about one week per basin to complete. Tetra Tech will inspect the warranty work. A third party will come in with a 3D scan and laser measure to make sure the work is flush and plumb. It was noted that the SEMSD commits to run the pumps as needed but is not the overseer of this project. Tetra Tech is to be there to oversee this project.

There is no change in the reports from last month.

The Summary of Allowance Authorizations is still at a 6% contingency with no changes.

A motion to receive and file the Construction Progress Update Report was made by Mr. Babcock, St. Clair Shores. Mr. Baker, Macomb County, supported the motion. Motion passed.

5) New Business

a. Milk River ICD Fiscal Year

Ms. Kenyon, Wayne County, presented a memorandum outlining how Wayne County interacts with the Milk River as the Treasurer. This report was distributed for review. It was noted that Milk River is a component unit within the Wayne County financials. It explains the importance of having the financials align with Wayne County's annual financials and Fiscal Year. Ms. Kenyon noted that the Milk River is audited and presented as a discretely presented component unit. This allows for one consistent audit. The financials will not have to be changed, but for auditing and bookkeeping purposes, the Milk River fiscal year will remain in alignment with Wayne County. The budget year can remain the same for the Milk River. There is a three-month timing difference. The fund balance would be the primary number affected by this update. It is noted that the county's year-end is September 30th. The budget year will be able to be presented as needed. A distinction between the Fiscal Year and the Budget Year was noted.

b. Finance Report & Wayne County FY 22 Audit

Ms. Kenyon reported that the numbers presented in the July report had no changes and reviewed them as shown in the board packet. Chapter 21 represents Milk River in the financial reports. All assets are held in a separate fund. The income statement was reviewed, and it was noted that the revenue and expenses are tied back to the Fiscal Year report and Audit.

The estimated remaining fund balance is \$3.6 million.

Ms. Kenyon notes that the year-end financials will be presented in March of 2024. She will be able to give preliminary reports for October 1, 2022, through September 30, 2023, to show what the fund balance will look like and align that with the final audit once it is done. Ms. Kenyon will also report on the budget that was approved by the Milk River board and the period that the budget was approved. The goal is to present a balance sheet at the meetings.

Ms. Steele, Wayne County, motioned that the Milk River Drainage Board continue with the approval of a July 1st to June 30th budget year while recognizing the Fiscal Year to be October 1st through September 30th, consistent with Wayne County's Fiscal Year. The motion was supported by Mr. Baker, Macomb County. Motion passes.

Unfinished Business

a. PPC

Mr. Strassburg reported that the PPC report has been finished, distributed, and uploaded to the State. There are no major issues to report. A copy of the report will be sent to the board members.

There have been no responses received on the dissolved oxygen study. All the numbers were good, and no issues have been noted.

It was noted that the SEMSD had authorization to submit the report to the portal, it is currently being reviewed by EGLE and we are awaiting the results.

b. Generator

A report is being reviewed and information should be ready for discussion at the October meeting. It was noted that Chapaton is making progress with their project. A contract has been awarded. They are doing a \$15 million upgrade to the electrical and adding three generators.

7. Approval of the SEMSD Operations and Maintenance Invoice

Mr. Walby reviewed the monthly invoice and pass-thru costs, as presented in the Board Packet. He noted that they are working on the Capital Improvement projects.

A motion to approve the O & M Invoice for \$103,359.80 as presented in the board packet was made by Mr. Babcock, St. Clair Shores. Ms. Toutant, Harper Woods, supported the motion. Motion passes.

8. Public Comment

Mr. Gregg announced Public Comment and asked for any public participants to identify themselves before making a public comment. No public comment was noted.

9. Next Drainage Board Meeting

The next regularly scheduled MRIDDD board meeting is planned for Thursday, October 26, 2023, at 10:00 a.m. The meeting is scheduled to be held at St. Clair Shores City Hall, 27600 Jefferson, St. Clair Shores, MI 48081.

10. Adjournment

Mr. Baker, Macomb County, moved to adjourn the September 28th, 2023, MRIDDD meeting. The motion was supported by Ms. Steele, Wayne County. Motion approved.

There was no further discussion to come before the Drainage Board.
The meeting was adjourned at 11:10 a.m.



Brian Baker, Chief Deputy Macomb County Public Works Commissioner

NOTE: The foregoing minutes are subject to Milk River Intercounty Drain Drainage Board approval.