



SOUTHEAST MACOMB SANITARY DISTRICT

20001 Pleasant  
St. Clair Shores, MI 48080  
586.777.1284 - Office

**REGULAR MEETING OF THE SOUTHEAST MACOMB SANITARY DISTRICT  
HELD ON WEDNESDAY, APRIL 26, 2023**

Meeting called to order by Mayor Taylor at 4:30 p.m.

Board Member Present

Board Members Roll Call: Robert Taylor, John Caron, Stacey Cobb-Muniz.

Also Present:

Kip Walby, Dianne Schelosky, Kyle Seidel, Tim Tomlinson, Pete Trombley, Steve Wietecha, Michael Way, Kevin VandenHaute, and Mark Mueller.

**APPROVAL OF AGENDA**

MOTION by Caron, supported by Cobb-Muniz to approve the agenda.

AYES: All

MOTION CARRIED

**REVIEW AND APPROVAL OF PROPOSED MINUTES**

Minutes of the Southeast Macomb Sanitary District Regular Meeting held on Wednesday, April 12, 2023, was reviewed.

MOTION by Cobb-Muniz, supported by Caron to approve the Minutes of the Southeast Macomb Sanitary District Regular Meeting held on Wednesday, April 12, 2023, as presented.

AYES: All

MOTION CARRIED

**APPROVAL OF PAYROLL AND BILLS**

The payroll and bills were presented to the Board as follows:

**PAYROLL: (4/12/23)**

Matt Adams	\$ 3,795.01
Brent Avery	\$ 2,604.87
Paul Everett	\$ 4,188.88
Brendan Fick	\$ 3,951.74
Frank Pelione	\$ 3,792.92
Joe Rayner	\$ 2,179.53
Thomas Riley	\$ 2,307.65
Dianne Schelosky	\$ 2,304.60
Luke Smith	\$ 2,748.92
Marie Tighe	\$ 1,661.33
Pete Trombley	\$ 10,597.28
Kip Walby	\$ 6,513.34
Chris Zielinski	\$ 2,120.40

**Southeast Macomb Sanitary District Meeting Minutes**

**April 26, 2023**

**Page 2 of 5**

**BILLS:**

General Fund	\$ 23,988.91
Hoffman Pump Station	\$ 2,302.92
Kerby Road Pump Station	\$ 85,145.48
Rio Vista Pump Station	\$ 844.06
Marter Road Pump Station	\$ 0
Milk River Pump Station	\$ 97,972.70
	<b>\$ 210,294.07</b>

MOTION by Caron, supported by Cobb-Muniz to approve the Payroll, General Fund, Martin Drain Pump Station, Hoffman Pump Station, Marter Road Pump Station, Kerby Road Pump Station, and Wayne County invoices as presented.

AYES: All

MOTION CARRIED

**RECEIVE AND FILE FINANCIAL REPORT**

The Financial Report was presented.

MOTION by Cobb-Muniz, supported by Caron to receive and file the financial report.

AYES: All

MOTION CARRIED

**New Business**

**Director of Operations**

The Operations and Administrator update was provided by Kip Walby and Pete Trombley.

**Titan Wealth Update**

Kevin VandenHaute and Mark Mueller from Titan Wealth Advisor presented the SEMSD 1<sup>st</sup> Quarter 2023 update. A total of 29 CDs invested totaling \$7.221 million. Estimated yield 2.71%. Estimated annual interest is \$175,420. Treasuries of approximately \$4 million with an estimated yield of 4.75%. Annual revenue of about \$330,000. Mr. VandenHaute explained over the course of 15 months we have a lot maturing almost \$7 million. Currently in a good cash position and we can flip and turn most of the CDs that are maturing at a significant yield of 5% range. In the 3<sup>rd</sup> quarter, \$3 million matures. No cash is needed so we can stay aggressive with short-term treasuries. Mr. VandenHaute explained we went to a 70/30 allocation for the Pension and Healthcare, and we are at a half percent on every asset class of the target. Overall portfolios are up 5% for the 1<sup>st</sup> quarter.

MOTION by Caron, supported by Cobb-Muniz to receive and file the SEMSD 1<sup>st</sup> quarter 2023 update from Titan Wealth Advisors.

AYES: All

MOTION CARRIED

**Clean Water State Revolving Loan Fund for Jefferson Relief Sewer**

**Public Hearing on intent to Apply for a Loan from the Clean Water State Revolving Loan Fund for the Jefferson Relief Sewer**

Chairman Taylor asked if anyone from the public would like to address the SEMSD Board regarding the Public Hearing on intent to Apply for a Loan from the Clean Water State Revolving Loan Fund for the Jefferson Relief Sewer.

There being no one from the public, Chairman Taylor asked for a motion to close the public hearing.

MOTION by Caron, supported by Cobb-Muniz to close the public hearing at 5:03 p.m.

AYES: All

MOTION CARRIED

Mr. Seidel reported Michigan Department of Environmental, Great Lakes and Energy (EGLE) requires everyone present to sign their name with email to the account who is present and receive the final draft. Mr. Seidel presented the Clean Water State Revolving Fund Loan Project Plan (CWSRF)-Jefferson Relief Sewer. The SEMSD is applying for a SRF loan. Mr. Seidel went through the presentation summary of the overview of the CWSRF program including the SEMSD sewer system, the problems to be addressed with this application, the proposed alternative, schedule, financing, cost of project and social and environmental impacts. The CWSRF is offered through EGLE and due May 1, 2023. Projects are scored and placed into a draft priority list in September, 2023. The State Revolving Loan offers a low-interest loan to be established in October/November 2023. Mr. Seidel went through the SEMSD sewer system including the combined sewer system, retention treatment basin (RTB) and pump stations. The purpose of this project is to reduce the RTB volume discharge to Lake St. Clair. The average discharge over the last 13 years for the Chapaton RTB is 7 and for the Martin RTB is 8. There are several alternatives that the SEMSD Wastewater Master Plan looked at such as the 8 1/2 mile in-system storage and the Martin Drain in-system storage which is currently under construction along with the Chapaton Treatment Canal. Mr. Seidel explained the recommended alternative is to construct a new 60-inch Jefferson Relief Sewer between the Martin and Chapaton RTB. The estimated construction costs are \$28.2 million. The next step after submitting the SRF Planning documents to EGLE on or before May 1, 2023 is an RFP for Quality Based Selection of a Design Engineer. Mr. Seidel went over the cost of the project. Mr. Seidel went through the short term and social impacts, the long-term impacts, and the environmental impacts. Mr. Seidel requests any questions or comments from the public.

The Approval of a Resolution Supporting Application for a Loan from the Clean Water State Revolving Fund for the Jefferson Relief Sewer.

MOTION by Cobb-Muniz, supported by Caron the approval of the Resolution Supporting Application for a Loan from the Clean Water State Revolving Fund for the Jefferson Relief Sewer as presented.

AYES: All

MOTION CARRIED

**Southeast Macomb Sanitary District Meeting Minutes**

**April 26, 2023**

**Page 4 of 5**

**Award Marter & 11 Mile Generator**

Mr. Walby explained AEW prepared plans and specifications for the SEMSD Generator Project. The bids were received on April 12, 2023. Three bids were received, and the lowest bidder was CSM Mechanical, LLC with a total bid of \$141,200. CSM provided references and has done similar work with the City of Novi. The City of Novi did not have anything negative to say about CSM Mechanical, LLC. AEW believes CSM Mechanical is qualified and capable of completing the work included in this project.

MOTION by Cobb-Muniz, supported by Caron to approve award the contract with CSM Mechanical, LLC with the contingency up to \$155,320.

AYES: All

MOTION CARRIED

**General Updates**

Mr. Walby reported Braun Construction has pushed the start date to June 20, 2023. Mr. Walby suggests having a groundbreaking event with the board members possibility June 10<sup>th</sup> or June 12<sup>th</sup> and with a luncheon.

**Attorney Update**

Mr. Tomlinson reported he has communicated with GLWA and is looking at the final changes to the contract with them. GLWA is hoping to get the contract approved by the end of June 2023.

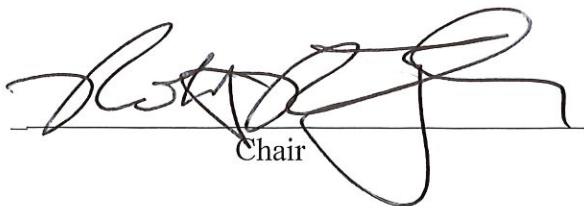
**Public Participation**

There being no public participation, Chairman Taylor called for a motion to adjourn.

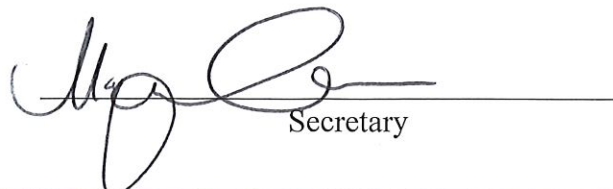
MOTION by Caron, supported by Cobb-Muniz to adjourn the meeting at 5:04 p.m.

AYES: All

MOTION CARRIED



Chair



Secretary

---

**Chairman/Treasurer Robert Taylor Vice-Chairman John Caron Secretary Monique Owens**

**Protecting the Environment**

**FINANCIAL REPORT**

General Fund – Cash on Hand (4/26/23)	\$ 4,640,950.87
Titan Wealth Advisors (4/26/23)	
Unrestricted Fund-Emergency Fund	\$10,861,191.71
General Fund – Accounts Payable	(\$210,294.07)
TOTAL	\$15,291,848.51