



SOUTHEAST MACOMB SANITARY DISTRICT

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St. Clair Shores, MI 48080
586.777.1284 - Office

**REGULAR MEETING OF THE SOUTHEAST MACOMB SANITARY DISTRICT
HELD ON WEDNESDAY, APRIL 12, 2023**

Meeting called to order by Chairman Taylor at 4:15 p.m.

Board Member Present

Board Members Roll Call: Robert Taylor, John Caron, Monique Owens.

Also Present:

Kip Walby, Marie Tighe, Kyle Seidel, Tim Tomlinson, Pete Trombley, Steve Wietecha, Michael Way.

APPROVAL OF AGENDA

MOTION by Caron, supported by Owens to approve the agenda.

AYES: All

MOTION CARRIED

REVIEW AND APPROVAL OF PROPOSED MINUTES

Minutes of the Southeast Macomb Sanitary District Regular Meeting held on Wednesday, March 22, 2023, was reviewed.

MOTION by Caron, supported by Owens to approve the Minutes of the Southeast Macomb Sanitary District Regular Meeting held on Wednesday, March 22, 2023, as presented.

AYES: All

MOTION CARRIED

APPROVAL OF PAYROLL AND BILLS

The payroll and bills were presented to the Board as follows:

PAYROLL: (3/29/23)

Matt Adams	\$ 3,008.13
Brent Avery	\$ 1,061.82
Paul Everett	\$ 3,381.29
Brendan Fick	\$ 2,084.27
Frank Pelione	\$ 2,379.04
Joe Rayner	\$ 2,580.66
Thomas Riley	\$ 2,709.88
Dianne Schelosky	\$ 2,283.20
Luke Smith	\$ 2,184.96
Marie Tighe	\$ 1,531.03
Pete Trombley	\$ 6,078.53
Kip Walby	\$ 5,599.14
Chris Zielinski	\$ 2,195.40

Chairman/Treasurer Robert Taylor **Vice-Chairman** John Caron **Secretary** Monique Owens

Protecting the Environment

Southeast Macomb Sanitary District Meeting Minutes

April 12, 2023

Page 2 of 5

BILLS:

General Fund	\$2,156,114.97
Hoffman Pump Station	\$ 11,397.11
Kerby Road Pump Station	\$ 3,430.58
Rio Vista Pump Station	\$ 5,090.80
Marter Road Pump Station	\$ 8,946.83
Milk River Pump Station	<u>\$ 11,139.31</u>
	\$2,196,119.00

MOTION by Caron, supported by Owens to approve the Payroll, General Fund, Martin Drain Pump Station, Hoffman Pump Station, Marter Road Pump Station, Kerby Road Pump Station, and Wayne County invoices as presented.

AYES: All

MOTION CARRIED

RECEIVE AND FILE FINANCIAL REPORT

The Financial Report was presented.

MOTION by Caron, supported by Owens to receive and file the financial report.

AYES: All

MOTION CARRIED

New Business

Director of Operations

The Operations and Administrator update was provided by Kip Walby.

Award Rio Vista Roof

Mr. Walby presented the bid for the Rio Vista Pump Station roof and the Milk River garage roof. One bid was received by Premier Builder, Inc. with a lump sum bid of \$36,850.00. The Rio Vista asphalt roof is \$23,650.00 and Milk River EDPM roof is \$13,200.00. AEW has reached out to three references and all three gave positive feedback on projects with Premier Builder. AEW recommends Premier Builder, Inc be awarded the contract for the Rio Vista roof for \$23,650.00.

MOTION by Caron, supported by Owens to approve to award the contract for a new roof at Rio Vista Builder, Inc not to exceed \$26,000.00.

AYES: All

MOTION CARRIED

To set Public Hearing on April 26, 2023, for input on the Submission of an Application to State Revolving Fund (SRF) for the Jefferson Relief Sewer

MOTION by Caron, supported by Owens to set Public Hearing for April 26, 2023 for input on the submission of an application to State Revolving Fund for the Jefferson Relief Sewer.

AYES:

Southeast Macomb Sanitary District Meeting Minutes

April 12, 2023

Page 3 of 5

Building Update

Mr. Walby presented a Memorandum with the summary of the construction costs for the SEMSD Office. On March 23, 2023 the Board approved Braun Construction Group, Inc. to complete the construction of the new building with the alternate bid to add a third bay for \$242,475.00. The total construction cost is \$3,749,675.00. The Board agreed that Kip Walby, Director of Operations, is approved to sign the contract from Braun Construction Group, Inc.

MOTION by Caron, supported by Owens to approve Kip Walby to sign the contract from Braun Construction Group, Inc.

AYES: All

MOTION CARRIED

MOTION by Caron, supported by Owens to receive and file the Memorandum of Construction of New SEMSD Building as presented.

AYES: All

MOTION CARRIED

General Updates

Mr. Trombley reported at Marter Road Booster Station pump #3 has been tripping out. It was determined the pump bearing is going bad. After running for an hour or hour and half it starts grinding and vibrating. Pumps #1 and #2 are running well. As of now we do not have a reliable back-up. If we run into an emergency, we would alert Chapaton to hold back more water in their RTB and might have to spill sooner. The estimate for repair is from Kennedy Industries. Mr. Trombley explained we have used Kennedy Industries in the past with Milk River and they have the capability of working with these large pumps. The field service amount to pull out pump is \$28,000.00 and the estimated repair is \$34,995.00.

MOTION by Caron, supported by Owens to approve Kennedy Industries to refurbish and repair pump #3 at Marter Road Booster Station up to \$80,000.00.

AYES: All

MOTION CARRIED

Mr. Walby reported a Variable Frequency Drive (VFD) went down at Hoffman Pump Station. It regulates the pumps and helps control the speed of the pumps. We had a power surge and blew the VFD out. We had an extra VFD, so Colville Electric put the spare in and then Motor City Electric set it up. Mr. Walby filed an insurance claim for \$25,000.00. Colville Electric installed a surge protector on the main incoming line and line reactors on each individual VFD wiring.

Mr. Walby reported the generator bid will be presented at the next board meeting.

A SEMSD Employee, Brendan Fick has resigned. We are looking for someone with experience. Mr. Trombley reported the staff has been busy due to the rain events within the last week. We had to discharge 130 million gallons out of Milk River. Chapaton and Martin also discharged. Compliance numbers were good, and everything ran well. The board discussed if certain historical data would help with different rain event scenarios and storing water.

Southeast Macomb Sanitary District Meeting Minutes

April 12, 2023

Page 4 of 5

Mr. Trombley showed pictures of pumps at Marter Road Booster Station so the board members would understand how big they are.

Chairman Taylor asked the staff to investigate the flooding located at Hazelwood and Kauffman. A discussion of the SEMSD sewer lines were flowing and reported found no blockage.

Attorney Update

None

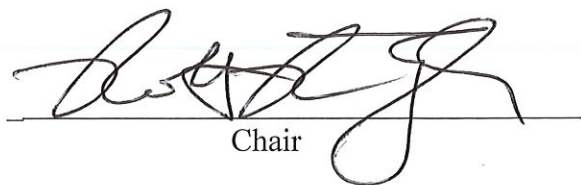
Public Participation

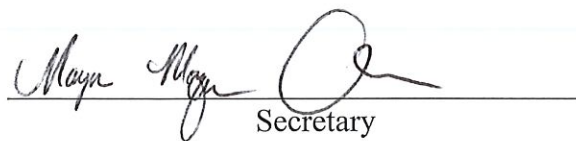
There being no public participation, Chairman Taylor called for a motion to adjourn.

MOTION by Caron, supported by Owens to adjourn the meeting at 4:48 p.m.

AYES: All

MOTION CARRIED


Chair


Secretary

FINANCIAL REPORT

General Fund – Cash on Hand (4/12/23)	\$ 3,058,693.97
Titan Wealth Advisors (4/12/23)	
Unrestricted Fund-Emergency Fund	\$10,832,232.68
General Fund – Accounts Payable	(\$2,196,119.00)
TOTAL	\$11,694,807.65