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**REGULAR MEETING OF THE SOUTHEAST MACOMB SANITARY DISTRICT  
HELD ON WEDNESDAY, JANUARY 25, 2023**

Meeting called to order by Taylor at 4:30 p.m.

Board Member Present

Board Members Roll Call: Robert Taylor, Monique Owens, and John Caron.

Also Present:

Kip Walby, Marie Tighe, Pete Trombley, Kyle Seidel, Mike Way, Tim Tomlinson, Stacey Cobb-Muniz.

Mayor Taylor welcomed Mayor Owens, City of Eastpointe back to the SEMSD Board and introduced Council member Cobb-Muniz as the alternate.

APPROVAL OF AGENDA

MOTION by Caron, supported by Owens to approve the agenda.

AYES: All

MOTION CARRIED

REVIEW AND APPROVAL OF PROPOSED MINUTES

Minutes of the Southeast Macomb Sanitary District Regular Meeting held on Wednesday, January 11, 2023, was reviewed.

MOTION by Caron, supported by Taylor to approve the Minutes of the Southeast Macomb Sanitary District Regular Meeting held on Wednesday, January 11, 2023, as presented.

AYES: Caron, Taylor

MOTION CARRIED

Abstain: Owens

APPROVAL OF PAYROLL AND BILLS

The payroll and bills were presented to the Board as follows:

**PAYROLL: (1/18/23)**

Matt Adams	\$ 2,707.48
Brent Avery	\$ 450.00
Paul Everett	\$ 3,005.73
Brendan Fick	\$ 2,202.86
Frank Pelione	\$ 2,745.93
Joe Rayner	\$ 2,859.64

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Thomas Riley	\$ 1,865.63
Dianne Schelosky	\$ 1,483.56
Luke Smith	\$ 2,365.72
Marie Tighe	\$ 1,531.03
Pete Trombley	\$ 6,617.45
Kip Walby	\$ 6,283.23
Thomas Walby	\$ 132.00
Chris Zielinski	\$ 2,245.40
<b><u>General Fund</u></b>	<b>\$ 69,826.79</b>
Hoffman Pump Station	\$ 0
Kerby Road Pump Station	\$ 40,881.57
Rio Vista Pump Station	\$ 1,199.95
Marter Road Pump Station	\$ 0
Milk River Pump Station	\$ 37,846.41
	<b>\$149,754.72</b>

MOTION by Caron, supported by Owens to approve the Payroll, General Fund, Martin Drain Pump Station, Hoffman Pump Station, Marter Road Pump Station, Kerby Road Pump Station, and Wayne County invoices as presented.

AYES: All

MOTION CARRIED

**RECEIVE AND FILE FINANCIAL REPORT**

The Financial Report was presented.

MOTION by Caron, supported by Owens to receive and file the financial report.

AYES: All

MOTION CARRIED

**Director of Operations**

The Operations and Administrator update was provided by Kip Walby and Pete Trombley.

**NEW BUSINESS**

**a. Election of the Officers**

The annual election of the 2023 SEMSD Officers was now in order. Councilman Caron would like to keep consistent with the SMDA Board and nominates Mayor Taylor as Chairman/Treasurer, Councilman Caron as Vice-Chair and Mayor Owens as Secretary.

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MOTION by Caron, supported by Taylor to appoint Mayor Taylor as Chairman/Treasurer, Councilman Caron as Vice-Chair and Mayor Owens as Secretary.

AYES: All

MOTION CARRIED

Robert Taylor – Chairman/Treasurer  
John Caron – Vice Chairman  
Monique Owens - Secretary

**b. Jefferson Relief Sewer**

Mr. Walby reported the SEMSD has applied to the Michigan Clean Water State Revolving Fund (CWSRF) programs in September, 2022, for the Martin Drainage District for adding a twin pipe at Rio Vista to Nine Mile Road. The preliminary costs are \$25 to \$30 million. The SEMSD is working with Macomb County Public Works Office along with our State Legislatures and Senators to see if we can get additional funding on this project. At this point we need to do some engineering to move forward. The AEW will prepare and submit project plans planning documents for the CWSRF on behalf of the SEMSD. The project services will include preparation of the draft project plan planning documents, complete a hydraulic analysis and report documenting project benefits based on annual reduction in RTB discharges for various storm events. AEW will submit and review draft project plan with EGLE, coordinate with EGLE and preparation and submittal of final project plan planning documents. The fees will be on an hourly basis, not to exceed \$13,000.00.

MOTION by Caron, supported by Owens to approve engineering fees not to exceed \$13,000.00 for the CWSRF Project Plan Development application.

AYES: All

MOTION CARRIED

**c. GLWA FY24 Wholesale Sewer Charge**

Mr. Walby noted just received is the GLWA FY24 Wholesale Sewer Charge. The estimate is 2.81%. The GLWA Board will vote on February 22, 2023. No changes in shares, the SEMSD is 5.291%. The shares are done over a 7-year average. Mr. Walby pointed out the Detroit ownership adjustment providing money back to Detroit for tax free property. No Highland Park debt.

**d. General Updates**

Mr. Walby reported as part of the SEMSD renovations, a mandatory walk through for the contractor was provided this morning. Bids are due February 8<sup>th</sup>. Attending today were 7 general contractors and several sub-contractors. Some of the contractors had concerns that the existing building will remain standing while the new building is being built. There won't be enough room on the property for their equipment. The SEMSD staff was planning on staying in the existing building while the new building was being built. It would be costly to relocate the staff.

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Mr. Walby explained the DTE electrical pole on the SEMSD property needs to be relocated. Due to Spring/Summer weather the pole needs to be moved by April 1, 2023. The new location will be on the property line by the Civic Arena. Payment to DTE for the relocation of pole is \$27,346.04.

MOTION by Caron, supported by Owens to approve the payment of \$27,346.04 to DTE to relocate the electrical pole on the SEMSD property.

AYES: All

MOTION CARRIED

**Attorney Update**

Mr. Tomlinson reported the GLWA Waste Water contract has been put on hold due to the huge flooding event. We are going to start open negotiations again next Wednesday.

**Public Participation**

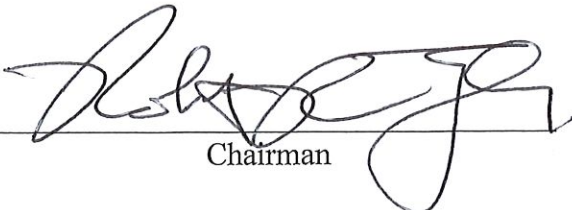
Mike Way from Grosse Pointe Shores reported at the last council meeting it was approved to apply for the SRF loan for their new pump station.

There being no public participation, Chairman Taylor called for a motion to adjourn.

MOTION by Caron, supported by Owens to adjourn the meeting at 5:14 p.m.

AYES: All

MOTION CARRIED

  
Chairman

  
Secretary

**FINANCIAL REPORT**

General Fund – Cash on Hand (1/15/23)	\$8,490,900.07
Titan Wealth Advisors (1/11/23)	
Unrestricted Fund-Emergency Fund	\$7,283,651.48
General Fund – Accounts Payable	(\$ 149,754.72)
TOTAL	\$15,624,796.83