

**MILK RIVER INTERCOUNTY DRAIN DRAINAGE DISTRICT
DRAINAGE BOARD MEETING MINUTES
August 25, 2022**

A meeting of the Milk River Intercounty Drain Drainage Board was held on Thursday, August 25, 2022, located at the City of St. Clair Shores City Hall, 27600 Jefferson Avenue, St. Clair Shores, Michigan, 48081.

Members Present

Michael R. Gregg, Chair, Michigan Dept. of Agriculture & Rural Development, State of MI
Elmecka Steele, Esq., Wayne County Drain Commissioner, Wayne County
Brian Baker, Chief Deputy, Public Works Office, Macomb County
Bryan Babcock, P.E., Director of Public Works/Water, City of St. Clair Shores
James Kowalski, Director of Public Services, City of Grosse Pointe Woods

Others Present

Kyle Seidel, Anderson, Eckstein and Westrick
Kip Walby, Southeast Macomb Sanitary District
Pete Trombley, Southeast Macomb Sanitary District
Dianne Schelosky, Southeast Macomb Sanitary District
Heather Tout, Harper Woods
Greg Tupancy, Tetra Tech
Russ Strassburg, Tetra Tech
Moyna Moore, Wayne County
John Brennan, Fahey, Schultz, Burzych & Rhodes

1. Call to Order

Mr. Gregg called the meeting to order at 10:01 a.m.

2. Approval of Agenda

Ms. Steele, Wayne County, motioned to approve the agenda with the amendment of adding item 9., Closed Session, to follow item 8, Public Comment.

The motion was supported by Mr. Kowalski, Grosse Pointe Woods. Motion passed.

3. Approval of the Minutes for:

a. August 4, 2022, Milk River Intercounty Drain Drainage District Board Meeting

Mr. Baker, Macomb County, moved to approve the minutes for the August 4, 2022, Milk River Intercounty Drain Drainage District Board Meeting. The motion was supported by Mr. Babcock, St. Clair Shores. Motion passed.

4. Reports

a. Operations and Maintenance

Mr. Trombley reported that the area is currently experiencing a rain deficit. There was a capture of approximately 7 million gallons on August 3, 2022, stored in basin one. There have been three Site Acceptance Test sessions completed. Tetra Tech and Spence have worked with SEMSD to test the various systems. There was a disinfection valve failure, the direct replacement part was 8-

14 weeks out, so an adjustment was made. An extra valve replacement part was ordered to have one on hand for quicker repairs. The basin was flushed after the capture and the system worked well. There are about 24,000 gallons of sodium chloride on hand. A sanitary pump is due to be returned within a week, another one will be sent out in a few weeks, the plan is to send one pump out per year to be refurbished.

Mr. Walby reported on the completion of the Capital Items. The pedestal replacement project was completed, and pictures were displayed. A lake level update was discussed, and pictures reviewed showing the lake levels to be low. The doors are being completed in three phases. Pictures were also displayed to show the new installments, the project is scheduled to be completed by the end of September.

Power to the shed was discussed. It is a necessary update and is a change order request from the original contract, that will be done by an outside contractor.

A motion to receive and file the Operations and Maintenance report was made by Mr. Kowalski, Grosse Pointe Woods. Support for the motion was given by Mr. Babcock, St. Clair Shores. Motion passed.

b. Priority 1B and Select Improvements Project

Mr. Strassburg reported that Spence is working on their deficiency list. A Site Acceptance Test was completed on August 11, 2022. The disinfection system was finished and accepted. Nothing has changed with the financials. No allowance authorizations will be approved until Spence catches up with paperwork. It was noted that they are still waiting on a large credit for the elevator project.

A letter from Spence was received on August 15, 2022, regarding their response to the non-issuance of Substantial Completion. Ms. Steele noted that another FOIA request was submitted by Titas Welding for pay applications. It was denied due to no pay applications being submitted.

There was no update received on the Cross Connection Study/Building Permit.

A motion to receive and file the Construction Progress Update Report was made by Ms. Steele, Wayne County. Mr. Baker, Macomb County, supported the motion. Motion passed.

5. New Business

a. Date of Site Tour

The date for the Milk River and Recirculation Pump Station site tour is planned for Thursday, September 22, 2022. The tour is scheduled to start at 10:00 a.m. with lunch to follow at the Grosse Pointe Woods Park. The regular MRIDDD meeting is to be held after the luncheon at 1:30 p.m. A head count is requested by September 9, 2022, for planning purposes. Grosse Pointe Woods can supply a tent. A press release is to be done, and MDOT and Harper Woods are to be notified.

b. Budget to Actual Report thru 6.30.2022

Ms. Moore reported on the preliminary review of the Budget to Actual Report. It was noted that interest on the cash maintained in the Milk River cash account has not been allocated by the Treasurer yet. It will not be finalized until the latter part of 2022 or early 2023. The revenue from the building rental only contains eight months of rental income from AT&T. The Central Service Chargeback line has exceeded the budgeted amount by \$2,300. A request has been submitted for this charge to be reconciled early, as the assessed amount each month is based on an overestimation of federal dollars, and not the actual amount of federal dollars received in the current fiscal year. This number should go down. This revised number should be available at the next MRIDDD meeting.

The overall nine-month budget was about \$2.9 million. The total expenses were \$2.858 million, putting the district under budget for the actual revenue received by about \$13,726.

As of August 17, 2022, the Cash Fund balance as it relates to Operations and Maintenance was \$4.2 million.

A motion to receive and file the Budget to Actual Report was made by Mr. Babcock, St. Clair Shores. Support for the motion was made by Mr. Kowalski, Grosse Pointe Woods. Motion passes.

6. Unfinished Business

a. GPW Inspection Letter & Worksheet

Mr. Walby reported that the only item remaining on the inspection worksheet is the doors, which are scheduled to be completed in September or early October. It was noted that the City of Grosse Pointe Woods Building Inspector, Mr. Tutag, has retired and McKenna Associates will be taking over the department at this time. Grosse Pointe Woods will be notified when the door project is finalized and ready for inspection.

b. Cell Tower Update

Mr. Strassburg noted negotiations are being taken care of by Mr. Watzka. Mr. Brennan noted that the proposed agreement provides for an extra \$500 per month in rental income, as well as calls for a provision regarding the conditions of the roof. Mr. Watzka continues to work out the details.

Mr. Baker, Macomb County, made a motion to extend authorization to Mr. Gregg to approve the contract with AT&T upon the review and authorization of Attorney Brennan. Support was made by Mr. Kowalski, Grosse Pointe Woods. Motion passes.

7. Approval of the SEMSD Operations and Maintenance Invoice

Mr. Walby reviewed the monthly invoice and pass-thru costs as noted in the Board Packet.

A motion to approve the SEMSD Operations and Maintenance Invoice as presented was made by Ms. Steele, Wayne County. Mr. Babcock, St. Clair Shores, supported the motion. Motion passed.

8. Public Comment

Mr. Gregg announced Public Comment and asked for any public participants to identify themselves before making a public comment. No public comment was noted.

Mr. Gregg shared a newspaper article from 1957 showing the initial contracts for the Milk River.

9. Closed Session

A motion to enter into a closed session for purposes of discussing confidential materials and to receive advice from Attorney Brennan in anticipation of litigation was made by Ms. Steele, Wayne County. Support was given by Mr. Baker, Macomb County. Motion passes.

The Board entered a closed session at 10:52 a.m.

The Chair, Mr. Gregg, declared the MRIDDD meeting to be in open session at 11:35 a.m.

10. Next Drainage Board Meeting

The next regularly scheduled board meeting is planned for Thursday, September 22, 2022, at 1:30 p.m. This meeting will be held at St. Clair Shores City Hall, 27600 Jefferson, St. Clair Shores, MI 48081.

11. Adjournment

Mr. Baker, Macomb County, moved to adjourn the August 25, 2022, MRIDDD meeting. The motion was supported by Mr. Babcock, St. Clair Shores. Motion approved.

There was no further discussion to come before the Drainage Board.

The meeting adjourned at 11:36 a.m.



Brian Baker, Chief Deputy Macomb County Public Works Commissioner

NOTE: The foregoing minutes are subject to Milk River Intercounty Drain Drainage Board approval.