

**REGULAR MEETING OF THE SOUTHEAST MACOMB SANITARY DISTRICT
HELD ON WEDNESDAY, MARCH 9, 2022**

Meeting called to order by Vice-Chair Lucido at 4:45 p.m.

Board Member Present

Board Members Roll Call: Sarah Lucido, Steve Wietecha, Bryan Babcock.

Also, Present:

Kip Walby, Marie Tighe, Pete Trombley, Michael Way, Grosse Pointe Farms, Steve Wietecha, Roseville, Tim Tomlinson, Attorney, Kyle Seidel, AEW.

APPROVAL OF AGENDA

MOTION by Babcock, supported by Wietecha to approve the agenda.

AYES: All

MOTION CARRIED

REVIEW AND APPROVAL OF PROPOSED MINUTES

Minutes of the Southeast Macomb Sanitary District Regular Meeting held on Wednesday, February 23, 2022, was reviewed.

MOTION by Caron, supported by Lucido to approve the Minutes of the Southeast Macomb Sanitary District Regular Meeting held on Wednesday, February 23, 2022, as presented.

AYES: All

MOTION CARRIED

APPROVAL OF PAYROLL AND BILLS

The payroll and bills were presented to the Board as follows:

PAYROLL: (3/2/22)

Matt Adams	\$ 2,512.99
Brent Avery	\$ 2,659.56
Paul Everett	\$ 2,857.21
Brendan Fick	\$ 2,964.75
Dave Jenken	\$ 2,778.36
Frank Pelione	\$ 3,341.81
Joe Rayner	\$ 2,140.20
Thomas Riley	\$ 1,065.01
Luke Smith	\$ 1,864.93
Marie Tighe	\$ 1,508.92

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Pete Trombley	\$ 7,800.89
Kip Walby	\$ 5,494.78
Chris Zielinski	\$ 2,172.20

<u>General Fund</u>	\$ 36,284.05
Hoffman Pump Station	\$ 60.92
Kerby Road Pump Station	\$ 3,260.69
Rio Vista Pump Station	\$ 1,764.00
Marter Road Pump Station	\$ 997.34
Milk River Pump Station	\$ 55,358.32
	\$ 97,725.42

MOTION by Wietecha, supported by Babcock to approve the Payroll, General Fund, Martin Drain Pump Station, Hoffman Pump Station, Marter Road Pump Station, Kerby Road Pump Station, and Wayne County invoices as presented.

AYES: All

MOTION CARRIED

RECEIVE AND FILE FINANCIAL REPORT

The Financial Report was presented.

MOTION by Wietecha, supported by Babcock to receive and file the financial report.

AYES: All

MOTION CARRIED

Director of Operations

The Director of Operations update was provided by Kip Walby.

NEW BUSINESS

KSB Installation Quote for Kerby Pumps

At the February 23, 2022 board meeting the board approved to purchase 5 pumps for the Kerby Rd Pump Station. Mr. Walby and Mr. Seidel presented a quote for installation of these pumps from KSB Dubric s for \$24,050.00. To not void out the warranty KSB will have to install the pumps. Mr. Seidel stated we requested KSB Dubric, Inc provide unit costs for emergency maintenance, routine maintenance, and pump storage. The quote for is \$110 per hour, per operator. The rent for the crane is \$4,860 per visit. Storage is free to store three spare pumps at KSB facility.

MOTION by Wietecha, supported by Babcock to approve the Kerby Road Pump Station Maintenance Recommendation from KSB Dubric for \$24,050.00.

AYES: All

MOTION CARRIED

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Marter Road Flap Gate Installation

In November, 2021 the board approved to purchase of three Plasti-Fab Flap Gates at the Marter Road Booster Station. They are anticipated to be delivered in June 2022. The new gates will replace the Tideflex valves. Due to the complexity involved with the installation of these new valves (confined space construction) we requested quotes from five contractors with this experience. J.F. Cavanaugh Company is the lowest bid for removal of two Tideflex valves and installation of three Plasti-Fab Flap Gates for \$29,800.

Mr. Walby explained we have had some issues with the Tideflex valves in the past and one was removed. The pump then had to be running all the time. Due to more problems with the valves, we decided to install the spare Tideflex valve. We asked J.F. Cavanaugh to provide an updated quotation for the removal of the third Tideflex valve and installation of three Plasti-Fab Flap Gates totaling \$35,650. AEW is recommending that the SEMSD contract with J.F. Cavanaugh Company.

MOTION by Babcock, supported by Wietecha to award the contract with J.F. Cavanaugh Company for \$35,650 to complete the removal of the existing Tideflex valves and installation of the flap gates.

AYES: All

MOTION CARRIED

GLWA Sewer Service Charge was reduced to 3.2% from 4.47%

Mr. Walby noted the GLWA Board has reduced the sewer service charge to 3.2% from 4.47%. The communities are still paying for Highland Park bad debt. The board had a discussion of the Highland Park bad debt.

Attorney Update

Mr. Tomlinson stated the union contract negotiations will begin soon. He has reached out to the union representative and explained we are ready start negotiations and provided some dates to meet. Mr. Tomlinson explained the SEMSD employees do not have a handbook so that is being developed as well.

PUBLIC PARTICIPATION

There being no more public participation, Chairman Taylor called for a motion to adjourn.

MOTION by Wietecha, supported by Babcock to adjourn the meeting at 4:57 p.m.

AYES: All

MOTION CARRIED

CHAIRMAN

SECRETARY

Chairman/Treasurer Robert Taylor

Vice-Chairman Sarah Lucido

Secretary John Caron

Protecting the Environment

FINANCIAL REPORT

General Fund – Cash on Hand	\$8,588,185.66
Titan Wealth Advisors	
Unrestricted Fund-Emergency Fund	\$7,490,538.03
General Fund – Accounts Payable	(\$97,725.42)
TOTAL	\$15,950,998.27